

**INVITATION FOR CONSULTANT SERVICES
For the Colorado Department of Transportation
CDOT Regions 3**

**NPS Construction Management & Materials Testing Services with Voids Acceptance Laboratory
Public Notice for Professional Consultants**

CDOT intends to select two (2) consultants for work in Region 3

The selected consultant(s) will contract with CDOT to provide non-project specific Construction Management & Materials Testing Services to CDOT Regions 3. The Scope of Work contains elements for Voids Acceptance and Profiling. The contract work will be done on an "as needed basis". The term "as needed" means neither CDOT nor the consultant has any obligations under the contract unless and until a task order is issued. Contracts resulting from the Invitation for Consultant Services are considered a "pricing agreement". The term of the contracts shall be for two (2) years, with an option at CDOT's sole discretion, to extend the contract for an additional year to complete task work initiated during the initial term. The contract amounts are anticipated as not exceed **\$2,000,000.00**.

DESCRIPTION: Consultant services will consist of all work necessary to provide all personnel, materials and equipment, including vehicles, cell phones and other industry standard tools and equipment necessary to perform Construction Management & Materials Testing tasks for sampling, testing and documentation in accordance with the CDOT Materials Manual, and in accordance with the attached draft scope of work which may be used for the consultant statement of interest package.

The consultant shall sample, test and inspect those specified materials utilized in construction. Test results and inspection observations shall be documented and approved by the CDOT Project Engineer in accordance with the references cited in the project standards contained in the Scope of Work. Project specific work will be defined by task order, prior to work commencing.

The consultant shall sample, test and inspect those specified materials utilized in construction. Test results and inspection observations shall be documented and approved by the Project Engineer in accordance with the references cited below under PROJECT STANDARDS. Project specific work will be defined by task order, prior to work commencing.

The consultant shall follow the requirements of CP-16 to meet, coordinate and schedule the required work with the Project Engineer, Resident Engineer and Residency Head Tester. The consultant shall complete all work in accordance with their approved schedule. The consultant materials testing evaluation form shall be completed by the CDOT Project Engineer or Resident Engineer and head tester, and distributed as described in CP-16. The Project Engineer shall forward a copy of the completed Pre-Testing Meeting Agenda for Consultant Materials Testing to the Region Materials Engineer.

CDOT will provide a field laboratory for many of the construction projects and the required traffic control for all of the construction projects. The CDOT Project Engineer or Resident Engineer will advise the consultant on the availability of the field laboratory. When a field laboratory is not provided, the consultant shall use his own facilities. (**Note: For Asphalt Voids Acceptance projects see V. Voids Acceptance Laboratory in SOW**) When the consultant is required to use his own facility, he shall follow the Laboratory Qualification Program requirements contained in the applicable CP-10.

Firms submitting Statements of Interest/Work Plans must identify and provide a commitment of the availability of key staff members for the work. **In addition, the prime consultant (or a member of its team) will need to demonstrate workload capacity in the following disciplines:
MC-Engineering Management (Construction & Inspection) & MT-Materials Testing**

SPECIAL PROJECT REQUIREMENT: All work is to be performed under the direction and supervision of a Licensed Professional Engineer (OR Licensed Professional Land Surveyor for surveying contracts) registered in the State of Colorado a Certified Industrial Hygienist, or as appropriate, any combination of the foregoing.

Interested Consultants:

- The prime firm of each team must be on CDOT's list of prequalified consultants by **May 10th 2012**. Prequalification must be done annually. Consultants who are not prequalified or who have questions regarding their prequalification, should immediately contact Bernie Rasmussen, Agreements Office at telephone (303) 757-9618.
- Submit **five (5)** copies of the Statement of Interest/Work Plan no later than **12:00 noon local time May 17th 2012** to:

David Wells
Contracting Officer
Colorado Department of Transportation
4201 E. Arkansas Ave., 4th Floor
Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT web-site <http://www.dot.state.co.us/Consultants/> .

Previous editions of the instructions should not be used.

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions of a technical nature regarding this project may be directed to:

Name: Pete Mertes
Organization: CDOT Region 3, Project Manager
Telephone: (970) 683-6208

CDOT will **not** be holding interviews for this consultant selection. CDOT will select the two (2) most qualified firms, based solely upon the information contained in the submittal from your firm's Statement of Interest and Work Plan.

The following criteria are the basis for final selection: Workload Factor; Project Team; Firm Capabilities; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; and Work Plan, which includes Project Goal(s), Project Control, Project Concept, Project and Critical Issues.

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

UDBE GOAL: 15%

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is: **Fifteen Percent**

The type of compensation on this contract is anticipated to be a specific rate of pay format subject to further review by CDOT.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.