

COLORADO DEPARTMENT OF TRANSPORTATION
ARCHITECT - ENGINEER PREQUALIFICATION QUESTIONNAIRE

NOTE: Please type or print

Date (Month, day and year)

NOTE: COLORADO LAW REQUIRES PROSPECTIVE CONSULTANTS TO ANNUALLY SUBMIT THIS QUESTIONNAIRE TO BE CONSIDERED FOR CONTINUATION OF THEIR PREQUALIFIED STATUS.

1. Firm name		2. Established		3. Type of organization (check one) <input type="checkbox"/> Partnership <input type="checkbox"/> Joint venture <input type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Other:	
		A. Year	B. State		
		c. FEIN			
4. Former firm name(s), if any, and year(s) established		5. Home office business address		A. Telephone #	
				B. Fax #	
6. Present branch office(s) in Colorado	A. Address		B. Telephone #		D. Company E-mail address
			C. Fax #		
7. Principals of firm or branch in Colorado	A. Names		8. Are you a Colorado DOT eligible Emerging Small Business (ESB) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide Certification # and Expiration Date of certification		
			Certification #		
			Expiration date		
8.A. Are you a Colorado certified Disadvantaged Business Enterprise (DBE) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, check appropriate box and fill in Certification # and Expiration date: <input type="checkbox"/> Minority Business Enterprise (MBE) <input type="checkbox"/> Women Business Enterprise (WBE)			Certification #		8.B. Ethnic code (check one) <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic <input type="checkbox"/> Indian
			Expiration date		

9. Key personnel of firm (names)

A. Architects	B. Landscape Architects	C. Civil Engineers	D. Structural Engineers
E. Sanitary Engineers	F. Mechanical Engineers	G. Electrical Engineers	H. Surveyors

10. Number of personnel in your present organization

Located at	Principals and key personnel			Other personnel										TOTALS	
	Architect	Engineer	Other	Architect	Engineers				Drafters	Spec. writers	Estima-tors	Inspec-tors	Survey-ors		Balance
					Mech	Elec	Civil	Other							
A. Home office															
B. Branch office in															
C. TOTALS															

11. Outside associates and consultants usually employed by your firm

a. Category	b. Name of firm or individual and address	a. Category	b. Name of firm or individual and address
A. Architects		E. Sanitary Engineers	
B. Landscape Architects		F. Mechanical Engineers	
C. Civil Engineers		G. Electrical Engineers	
D. Structural Engineers		H. Surveyors	

12. Indicate in order of precedence, using "1", "2", "3" etc., the types of projects in which your firm specializes.

<input type="checkbox"/> Acoustical Engineering (AC)	<input type="checkbox"/> Highway and Street Design (HD)
<input type="checkbox"/> Architecture (AR)	<input type="checkbox"/> Hydraulics (HY)
<input type="checkbox"/> Buildings Management (Contract Administration) (ABA)	<input type="checkbox"/> Industrial Hygienist
<input type="checkbox"/> Buildings (Construction) (ABC)	<input type="checkbox"/> Landscape Architecture (LA)
<input type="checkbox"/> Bridge Design (BR)	<input type="checkbox"/> Materials Testing (MT)
<input type="checkbox"/> Bridge Inspection (BI)	<input type="checkbox"/> Mechanical Engineering (ME)
<input type="checkbox"/> Civil Engineering (CE)	<input type="checkbox"/> Sanitary Engineering (SA)
<input type="checkbox"/> Electrical Engineering (EL)	<input type="checkbox"/> Soils Engineering (SO)
<input type="checkbox"/> Engineering Expert Witness (EW)	<input type="checkbox"/> Structural Engineering (SE)
<input type="checkbox"/> Engineering Management (Contract Administration) (MA)	<input type="checkbox"/> Surveying (SU)
<input type="checkbox"/> Engineering Management (Construction) (MC)	<input type="checkbox"/> Traffic Engineering (TR)
<input type="checkbox"/> Environmental Engineering (EN)	<input type="checkbox"/> Transportation Engineering (TP)
<input type="checkbox"/> Geological Engineering (GL)	<input type="checkbox"/> Tunneling (TU)
<input type="checkbox"/> Geotechnical Engineering (GE)	<input type="checkbox"/> Value Engineering (VE)

13. **Personal history statement of principals, associates and other key personnel within your firm** (furnish complete data but keep to essentials)

A. Name (last, first, middle initial)				C. Name (last, first, middle initial)			
E-mail address	Years of experience as principle in this firm	Years of experience as principle in other firms	Years of experience other than as principle	E-mail address	Years of experience as principle in this firm	Years of experience as principle in other firms	Years of experience other than as principle
Education (college, degree, year, specialization)				Education (college, degree, year, specialization)			
List membership in professional organizations				List membership in professional organizations			
Colorado Professional Architect, Engineer or Surveyor Registration (number and year)				Colorado Professional Architect, Engineer or Surveyor Registration (number and year)			
B. Name (last, first, middle initial)				D. Name (last, first, middle initial)			
E-mail address	Years of experience as principle in this firm	Years of experience as principle in other firms	Years of experience other than as principle	E-mail address	Years of experience as principle in this firm	Years of experience as principle in other firms	Years of experience other than as principle
Education (college, degree, year, specialization)				Education (college, degree, year, specialization)			
List membership in professional organizations				List membership in professional organizations			
Colorado Professional Architect, Engineer or Surveyor Registration (number and year)				Colorado Professional Architect, Engineer or Surveyor Registration (number and year)			

13. Personal history statement of principals, associates and other key personnel within your firm (furnish complete data but keep to essentials)(continued)

E. Name (last, first, middle initial)				G. Name (last, first, middle initial)			
E-mail address	Years of experience as principle in this firm	Years of experience as principle in other firms	Years of experience other than as principle	E-mail address	Years of experience as principle in this firm	Years of experience as principle in other firms	Years of experience other than as principle
Education (college, degree, year, specialization)				Education (college, degree, year, specialization)			
List membership in professional organizations				List membership in professional organizations			
Colorado Professional Architect, Engineer or Surveyor Registration (number and year)				Colorado Professional Architect, Engineer or Surveyor Registration (number and year)			
F. Name (last, first, middle initial)				H. Name (last, first, middle initial)			
E-mail address	Years of experience as principle in this firm	Years of experience as principle in other firms	Years of experience other than as principle	E-mail address	Years of experience as principle in this firm	Years of experience as principle in other firms	Years of experience other than as principle
Education (college, degree, year, specialization)				Education (college, degree, year, specialization)			
List membership in professional organizations				List membership in professional organizations			
Colorado Professional Architect, Engineer or Surveyor Registration (number and year)				Colorado Professional Architect, Engineer or Surveyor Registration (number and year)			

14. Present or completed activities on which your firm is designated Architect or Engineer of Record during last 5 years.

Type of project	Description of work (list in detail)	Location	Name, address and phone # of owner and references	Estimated construction cost

14a. Present or completed CDOT project activities on which your firm is designated Architect or Engineer of Record during last 5 years.

Type of project	Description of work (list in detail)	Location	Name, address and phone # of owner and references	Estimated construction cost

15. Present or completed activities on which your firm is/was associated with others during last 5 years. (indicate phase of work for which your firm is/was responsible)

Type of project	Description of work (list in detail)	Location	Owner	Estimated costs	Firm associated with
				Total construction	

15a. Present or completed CDOT project activities on which your firm is/was associated with others during last 5 years. (indicate phase of work for which your firm is/was responsible)

Type of project	Description of work (list in detail)	Location	Owner	Estimated costs	Firm associated with
				Total construction	

16. In the event spaces provided on this form are not sufficient for entries, or you wish to furnish additional information, it may be inserted here, on the reverse of this page, or on separate sheets, with appropriate references

17. Does your firm have a program for Equal Employment Opportunity

yes

no

18. Acknowledgement

I DECLARE UNDER PENALTY OF PERJURY IN THE SECOND DEGREE, AND ANY OTHER APPLICABLE STATE OR FEDERAL LAWS, THAT THE STATEMENTS MADE ON THIS DOCUMENT ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. FURTHER, I WARRANT THAT THE FIRM'S BUSINESS RECORDS MAY BE AUDITED BY THE DEPARTMENT OR IT'S DESIGNATED REPRESENTATIVE AS A CONDITION OF CONTRACT NEGOTIATIONS AND/OR EXECUTION OF A CONTRACT.

Name

Title

Firm

Mailing address

Signature of authorized principal

Date

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