



March 30, 2010
Wings Over The Rockies Air & Space Museum
Denver, CO

Board Meeting

MEMBERS PRESENT:

Harold Patton	Chairman
Dale Hancock	Vice Chair
Dennis Heap	Secretary
Louis Spera	
Joseph Thibodeau	
Dave Ubell	
Debra Wilcox	

OTHERS PRESENT:

Scott Brownlee	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
John Sweeney	CDOT – Division of Aeronautics
Shahn Sederberg	CDOT – Division of Aeronautics
Kaitlyn Westendorf	CDOT – Division of Aeronautics
Greg Goldman	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
Greg Anderson	Wings Over the Rockies Air & Space Museum
Richard Baker	Fremont County
Tim Barth	Vance Brand Airport – Longmont
Zachary Colescott	Leadville Airport
Mike McCready	CABA
Keith O'Connor	Jacobs
Karen Patton	
Bill Payne	William E Payne & Associates
Iver Retrum	CABA
Bill Totten	Colorado Pilots Association
Brett Ubell	

Travis Vallin
Darci Wert

Aviation
Wings Over the Rockies Air & Space Museum

1. Meeting commenced at 10:00 A.M.

2. APPROVAL OF CAB MEETING MINUTES

Harold Patton advised the Board that he would entertain a MOTION to approve the minutes from the CAB meetings on January 27, 2010, February 19, 2010 and March 11, 2010. Dennis Heap made the MOTION to approve the minutes and Debra Wilcox seconded.

The MOTION carried unanimously.

3. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

4. WINGS OVER THE ROCKIES WELCOMING REMARKS – GREG ANDERSON

Greg Anderson took a moment to welcome the Board and the Division to the museum. Greg then spoke briefly about some of the exciting new changes taking place at the museum and thanked the Board for the support it has given the museum over the years.

5. BOARD MEMBER REPORTS

Joseph Thibodeau advised that Colorado Pilots and the FAA are participating in a project involving Standard Instrument Departure (SIDS) and Standard Terminal Arrival Route (STARS) at the satellite airports near DIA. Bill Payne was asked to elaborate on the project. Bill said that the intent is to de-conflict air traffic flowing into and out of DIA, as well as the neighboring satellite airports. Joseph and Bill concluded by saying that Colorado Pilots will be conducting test flights in the very near future and hope to have the data compiled by August. Debra Wilcox stated that she was in Washington DC last week, serving as a panel member for the Airport Cooperative Research Program. Debra has also been involved in a working group for American Society for Testing and Material (ASTM), that is looking into alternative fuel sources for aviation. Debra concluded by saying that she is also involved in the Green Flight Project. Dennis Heap spoke briefly about the current

state of affairs in General Aviation. Dale Hancock spoke about the on-going construction project at Garfield County Regional Airport. Dave Ubell said that he would like to see the Board be part of the agenda at the Club 20 meetings. Louis Spera advised that the groundbreaking ceremony for the addition to the museum in Pueblo will be Friday. Louis added that construction is expected to take approximately four months.

6. PUBLIC COMMENTS

Iver Retrum with Colorado Aviation Business Association (CABA) took a moment to introduce himself and discuss the purpose of CABA, which is to promote business in general aviation throughout Colorado. Iver spoke about an event that CABA is hosting on April 28th called "Aviation Saves", which will take place at Centennial Airport. Iver went into detail about the various entities and companies that will be present at the event.

7. DIVISION UPDATE – SCOTT BROWNLEE

Scott Brownlee reminded the Board about the Confirmation Hearings at the State Capitol today for Harold Patton, Dave Ubell and Louis Spera. Scott referred the Board to a copy of an email they were provided from Assistant Attorney General Skip Spear saying that effective February 20th, any legal services provided to the Division/Board will be billed directly to the Division in tenths of an hour at the rate of \$75 per hour. Scott briefly spoke about the upcoming Colorado Airport Operator's Association (CAOA) Spring Conference and said that with current travel restrictions, it was determined that the Division could pay for two Board members to attend. Scott mentioned a Legislative update in regard to a three month extension of the Airport Improvement Program (AIP) bill for the FAA with discussions continuing on a longer term bill. Scott informed the Board that Nikki Koplitz's last day with the Division will be tomorrow and then introduced Greg Goldman as the Division's newest employee.

8. BUDGET UPDATE – GREG GOLDMAN

Greg Goldman discussed a financial spreadsheet that was provided to the Board.

9. 2010 LONGMONT GRANT REQUEST – TK GWIN/TIM BARTH

TK Gwin said that during the 2010 Grant Hearings, Longmont submitted a request for \$80,000 to restripe the airport. Because of the prairie dog

situation and a change in scope of the original request, the Division recommended the agenda item be tabled until the next Board meeting. TK and John Sweeney inspected the airport on March 26th to assess the prairie dog status and were satisfied with the progress that has been made by Longmont. TK stated that the FAA, City of Longmont and the State have reached an agreement on the scope of work for this new request. Longmont is requesting funding assistance for Airport restripe, Federal match on \$150,000 and over match for Master Plan Update. The total amount requested from the State is \$77,631 and the staff supports this request. Dave Ubell made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

10. 2011 STATEWIDE WILDLIFE COORDINATOR FUNDING – SCOTT BROWNLEE

Scott Brownlee advised the Board that this past year's experience with USDA providing wildlife hazard management assistance for Colorado's Airports has been extremely successful. While the program has been effective, wildlife on and near airports continues to be a concern. The Division would like to continue this beneficial partnership between Colorado Airports and USDA. Therefore, the Division is requesting funding from the Board in an amount not to exceed \$145,000 to provide the service for another year. Dennis Heap made the MOTION to approve this request and Debra Wilcox seconded.

The MOTION carried unanimously.

11. 2010 SYSTEM PLAN FUNDING REQUEST – SCOTT BROWNLEE

Scott Brownlee said that the Division would like to request funding for the 2010 Colorado Aviation System Plan (CASP) update. The project is critically important to the future planning for the state aviation system. This project includes two new elements: one is a security element and the other is a grant tracking element. The security element was added as a result of previous discussions with several general aviation airports to try and assist with preparing security plans for their airports. The grant tracking element is key to addressing one of the State audit issues, which will better link the grant program to the goals and priorities as established in the CASP. These two new elements add an estimated \$150,000 to the Study. Based upon the additional scope of work and the cost comparison with the previous update, the Division is requesting approval of funding not to exceed \$550,000. After much discussion by

the Board and Scott, it was determined that this request be tabled and brought back to the next Board meeting. Joseph Thibodeau made the MOTION to table this request and Debra Wilcox seconded.

The MOTION carried unanimously.

12. DIVISION FAA GRANT MATCHING FUNDS REQUEST – SCOTT BROWNLEE

Scott Brownlee said that each year the Division receives an AIP grant from the FAA for purposes of continual state airport system planning responsibilities. In a cooperative effort with the FAA Denver Airports District Office, Division staff is responsible for such tasks as managing the Colorado general aviation Airport Capital Improvement Plan (ACIP), airfield pavement conditioning index (PCI), airport layout plan and airport master plan project management, land use review and other miscellaneous tasks. As part of the grant, the Division is responsible for local match participation. In addition, the Board has also funded the PCI inspections at airports that are not eligible for Federal funding to ensure the State has a complete statewide pavement condition system. Therefore, the Division is requesting \$45,000 in local match contributions and supplemental PCI inspections from the Board for the FY 2010 FAA Grant. Dennis Heap made the MOTION to approve this request and Dave Ubell seconded.

The MOTION carried unanimously.

13. 2010 CDAG ON-SITE VISIT PLAN – JOHN SWEENEY

John Sweeney said that in coordination with the “On-Site Visit Policy” approved by the Board, the Division has evaluated the recently approved 2010 CDAG Grants by using a risk based approach to determine potential “high risk” grants. Based upon this evaluation, the Division would like to conduct on-site visits at Rangely, Leach Field in Center and Astronaut Rominger Airport in Del Norte. In addition to these three inspections, the Division will continue to take advantage of other travel throughout Colorado and visit as many airports and projects as possible. John added that there is no dollar amount attached to this request, but that the Division is seeking the approval of the Board to conduct the aforementioned on-site visits. Debra Wilcox made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

14. OUT-OF-CYCLE GRANT CLARIFICATION DISCUSSION – SCOTT BROWNLEE

Scott Brownlee said that the Grant Management Manual outlines the justifications for out-of-cycle grant requests. Scott added that in the past, the Division has viewed emergency requests as not counting toward the cap of \$250,000, whereas the opportunity type grants would count toward the \$250,000 cap. Lately, most of the out-of-cycle requests have been opportunity type grants and the airports have either used that as part of their upcoming grants or in lieu of their upcoming grants. Scott advised that he just wanted to have this discussion prior to the next agenda item, which is an out-of-cycle grant request from Montrose Regional Airport. The Board was in agreement with this discussion.

15. MONTROSE REGIONAL OUT-OF-CYCLE GRANT REQUEST – SCOTT BROWNLEE

Scott Brownlee said that Montrose has requested an out-of-cycle grant to rehabilitate a section of the old B taxiway in order to provide aircraft access until the new B taxiway is complete in 2011. Once the new B taxiway is complete, this section will continue to provide a safety benefit by providing vehicle access between north and south apron areas but will not be utilized for aircraft. TK Gwin added that the Division wasn't sure if this request fit the criteria of being considered an emergency request, since this section of asphalt was identified as failing 4-5 years ago and could have been repaired at that time. TK also said that the Division would like to avoid setting a policy in regard to emergency versus opportunity out-of-cycle grants, which would limit or eliminate the discretion of the Board. TK added that on all out-of-cycle requests, the Division would like to make a recommendation to the Board that it should or should not count toward the amount awarded on the next grant cycle. The amount requested from the State is \$80,286.74. Joseph Thibodeau made the MOTION to approve the request on a non-precedent setting basis and Dennis Heap seconded.

The MOTION carried unanimously.

NOTE: All Grant requests included a standard Grant Evaluation Form and were found by the Staff to be in the best interest of statewide aviation and to support the goals contained in the Colorado Aviation Systems Plan.

16. WINGS OVER THE ROCKIES EDUCATION UPDATE – DARCI WERT

Darci Wert updated the Board on the various educational programs that the Museum has conducted since 2006, including the Aerospace Science Program, Kidspace and Webquest. Darci added that in 2009, the museum was able to educate 13,500 students due to the partnership between the museum and the Board and Division.

17. PROPOSED CALENDAR

The next Board meeting is set for June 25th at CDOT HQ. Dale Hancock stated that the Board has met at CDOT many times during the last year and he felt it was time that we resumed meeting at airports. Scott Brownlee said that the Division had discussed having the proposed September meeting in Montrose, but that we could possibly move the June meeting to Montrose. Louis Spera added that he would like to have a future meeting in Pueblo at the museum.

18. OTHER MATTERS BY MEMBERS

Bill Payne gave a quick update on the status of Phase II Mountain Radar, saying that the waivers have been approved and are currently at FAA. He added that the project cannot move forward until the FAA and CDOT formalize the agreement.

Harold Patton added that due to the bureaucracy of State government, the selection of a new Aeronautics Director has taken a little longer than expected.

19. The meeting adjourned at 11:46 A.M.