



**FY 2014-2015 FASTER Planning Project Application (cont.)**

***I-b: Project Summary***

<i>Project Name</i>		
	<i>FY 2014</i>	<i>FY 2015</i>
<i>Requested FASTER amount =</i>	\$	
<i>Local match amount =</i>	\$	
<i>Total project cost =</i>	\$	
<i>Brief Project Description:</i>		
<i>If multiple years of funding are being requested, explaining the basis for a multi-year request in the box below:</i>		

***Part II: Draft Scope of Work***

If this project is awarded funds, a finalized Scope of Work will serve as a work-plan agreement in the contract, which in turn serves as the binding agreement between the grantee and CDOT. Provide a draft Scope of Work in narrative form and attach it to this application as Appendix A. In the Draft Scope of Work, the following questions must be addressed:

- a. **Describe the Scope of Work for this project. This SOW must identify the specific tasks to be completed and the expected deliverables for each task.**
- b. What is being proposed? (i.e., a strategic plan? feasibility study?).
- c. What is the purpose and nature of the project? What is the expected outcome of the project? Why is the project needed?
- d. How will the project be carried out?
- e. Who will carry out the project? (A consultant currently under contract? a consultant to be obtained through an RFP? existing staff? )
- f. Who would be the project manager for the applicant?
- g. Please provide a detailed schedule for carrying out the project once a contract between CDOT and your agency is executed.
- h. How will the results of the project be used? By whom? For what purpose?
- i. Can/will the results be easily shared with others? Are they transferable or are the results likely agency-specific and not transferrable?
- j. Are there any particular barriers or challenges that will have to be overcome to complete this project?

***Part III: Project Criteria***

*Address each of the evaluation criteria separately, demonstrating how the project responds to each criterion. Each proposer is encouraged to demonstrate the responsiveness of a project to all of the appropriate selection criteria with the most relevant information that the proposer can provide,*

**FY 2014-2015 FASTER Planning Project Application (cont.)**

regardless of whether such information has been specifically requested, or identified. Please be thorough, yet concise in the response.

**III-1. Process and project delivery criteria (section to be completed for all proposed projects):**

a. Does applicant have adequate financial and management systems in place to ensure adequate reporting and project oversight?  Yes  No  N/A Explain your answer in the box below.

b. Has the source of local match been identified in a current budget or has it been approved by the agency's governing body? What is the source of the match (e.g., agency reserves, capital replacement fund, municipal general fund, private partnership, etc.)? If the match is not from the applicant agency but another party, has that party committed the match in writing? Provide documentation of the commitment of local match from an outside party as Appendix B. Explain your answer in the box below.

c. If awarded, are FASTER funds intended to be used as match for Federal funds?  
 Yes  No

d. If you answered "Yes" to the above question, have the Federal funds already been awarded? What fiscal year are they programmed for? If they have not been awarded, what is the likelihood of your agency receiving those funds? Additionally, in the box below describe which Federal funding source you are pursuing for this project, when the Federal funding award is anticipated, and how the outcome of a pending award may impact implementation of the proposed project.

e. Beyond FASTER, have other sources of funding been tried? Is other funding being leveraged, or is the project totally dependent on a FASTER award? If you are in an urbanized area, why are Section 5303 funds not being used? If you are in a rural area, why are Section 5304 funds not being used?

**FY 2014-2015 FASTER Planning Project Application (cont.)**

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**III-2. Project Readiness:**

*a. If the project is selected and CDOT can obligate the funds by August 31, 2013 (for FY14 projects) or August 31, 2014 (for FY15 projects), can project funds be obligated and contracted so that the project can be implemented quickly?*

<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Explanation</i>
<i>Project Funds would be obligated by applicant within:</i>	<input type="checkbox"/> 3 months <input type="checkbox"/> 12 months <input type="checkbox"/> 6 months <input type="checkbox"/> 18 months
<i>Project can would be Implemented by applicant within:</i>	<input type="checkbox"/> 3 months <input type="checkbox"/> 12 months <input type="checkbox"/> 6 months <input type="checkbox"/> 18 months

**Part IV: Budget Information**

*f. Provide a general line-item budget for the total project, with enough detail to describe the various key components of the project. Since it is possible that projects may be partially funded, the budget should provide for the minimum amount necessary to fund specific project components of independent utility. Keep in mind that the state share cannot exceed 80% of the project cost and that there is a minimum request of at least \$25,000 in FASTER funds. [Add/Remove Lines as necessary using prior instructions]*

<b>Project Stages and Description</b>	<b>Federal Share (if applicable)</b>	<b>State FASTER Share</b>	<b>Local Share</b>	<b>Total Cost</b>
1.				
2.				
3.				
4.				
<b>Project Totals</b>				

**Part V: Final attachments and signature**

For all projects, provide Appendix A. Attach B and C if applicable.

Appendix A	Refined Scope of Work
Appendix B	Documentation of committed private and/or local matching funds
Appendix C	Any other pertinent information

FY 2014-2015 FASTER Planning Project Application (cont.)

Signature	
<i>Name (please type or print)</i>	
<i>Signature</i>	
<i>Title</i>	
<i>Date</i>	

The person signing above agrees that they have the authority to sign for the applying organization, the organization they represent supports this funding application, and that that organization intends to execute the project as proposed. This application must be signed in order to be eligible for consideration.